

BUILDINGS AND SAFETY ENGINEERING (13)

AGENCY PLAN MISSION, GOALS AND BUDGET SUMMARY

AGENCY MISSION:

The mission of the Buildings and Safety Engineering Department is to provide for the safety, health and welfare of the general public as it pertains to buildings and their environs in an efficient, cost effective, user-friendly and professional manner.

AGENCY GOALS:

1. Ensure the safe design and construction of buildings and installation of components by enforcing current nationally recognized codes as established by ordinance.
2. Maintain the stability and safety of neighborhoods by enforcing the property maintenance code and other related ordinances.
3. Ensure peace and safety of the public by enforcing zoning codes, conditions and other relevant regulations. Satisfy business, residential and other customer needs.
4. Operate the department in a financially responsible manner to provide for a lower cost of government and pass efficiencies along to customers.
5. Build and maintain a high-performance organization that is the department sought by employees to work in and results in national, state and local respect for the skills and expertise of the employees.
6. Reduce the number of vacant and dangerous structures within the City.

AGENCY FINANCIAL SUMMARY:

| 2002-03 <u>Requested</u> | | 2001-02 <u>Budget</u> | 2002-03 <u>Recommended</u> | Increase (Decrease) |
|-----------------------------|-----------------------|--------------------------|-------------------------------|------------------------|
| \$ 27,742,355 | B & SE Appropriations | \$ 24,582,542 | \$ 25,466,256 | \$ 883,714 |
| 600,000 | Grant Appropriations | 600,000 | 13,834,913 | 13,234,913 |
| \$ 28,342,355 | Total Appropriations | \$ 25,182,542 | \$ 39,301,169 | \$ 14,118,627 |
| \$ 21,550,000 | Departmental Revenues | \$ 21,550,000 | \$ 21,550,000 | \$ - |
| \$ - | City Subsidy - B&SE | \$ - | \$ 3,916,256 | \$ 3,916,256 |
| 600,000 | Grant Revenues | 600,000 | 13,834,913 | 13,234,913 |
| \$ 22,150,000 | Total Revenues | \$ 22,150,000 | \$ 39,301,169 | \$ 17,151,169 |
| \$ 6,192,355 | NET TAX COST: | \$ 3,032,542 | \$ - | \$ (3,032,542) |

AGENCY EMPLOYEE STATISTICS:

| 2002-03 <u>Requested</u> | | 2001-02 <u>Budget</u> | 04-01-02 <u>Actual</u> | 2002-03 <u>Recommended</u> | Increase (Decrease) |
|-----------------------------|-----------------------|--------------------------|---------------------------|-------------------------------|------------------------|
| 382 | City Positions | 382 | 311 | 320 | (62) |
| 8 | Block Grant Positions | 8 | 7 | 40 | 32 |
| 390 | Total Positions | 390 | 318 | 360 | (30) |

ACTIVITIES IN THIS AGENCY:

| | 2001-02 <u>Budget</u> | 2002-03 <u>Recommended</u> | Increase (Decrease) |
|----------------------------------|--------------------------|-------------------------------|------------------------|
| Administration and Licenses | \$ 5,816,585 | \$ 6,637,187 | \$ 820,602 |
| Inspection Services | 18,765,957 | 18,829,069 | 63,112 |
| Nuisance Abatement/Repair to Own | 600,000 | 600,000 | - |
| Demolition Administration | - | 13,234,913 | 13,234,913 |
| | \$ 25,182,542 | \$ 39,301,169 | \$ 14,118,627 |

BUILDINGS AND SAFETY ENGINEERING (13)

ADMINISTRATION, LICENSES AND PERMITS, PLAN REVIEW ACTIVITY INFORMATION

ACTIVITY DESCRIPTIONS: ADMINISTRATION, LICENSES AND PERMITS AND PLAN REVIEW

The **Administration Division** is responsible for management, planning, program development, customer relations, accounting and technology functions. The Administrative Division also conducts administrative hearings for code variances. The Accounting group in the Administrative Division provides financial oversight, including DRMS, budget, and accounts payable duties. The Accounts Receivable Unit within the Accounting group is responsible for billings, collections and accounting for funds associated with department operations and also manages the insurance escrow and rent escrow programs. The Licenses and Permits Division is responsible for maintaining records; issuing professional licenses and renewal notices; issuing permits, and accepting payment for licenses including those issued by Inspection Services.

The **Plan Review Center** is responsible for ensuring compliance to City adopted Codes and Ordinances in the design of buildings. The staff perform review and approvals of construction plans (design drawings, work description) which involves Building, Electrical, Mechanical and Plumbing Code compliance verification; they review and approve applications for homeowner trade permits, building permits, demolition permits, awning permits, sign permits and canopy permits. They also perform compatibility studies, zoning verification, land use grant inspection, zoning variance request processing and coordination of plan review by other agencies, such as Health, DWSD, City Engineering and Fire. This Center has seen consistent growth in permit volumes over the last five years. The “One Stop Shop” design of the **Plan Review Center** allows for B&SED to efficiently route plans to other city agencies for review. Recent renovations has enabled the department to provide one location where representatives of agencies such as City Engineering, Detroit Water and Sewerage Department (DWSD) and B&SED divisions will provide on-site assistance to customers; therefore eliminating the need for customers visiting multiple locations.

GOALS:

1. Operate the department in a financially responsible manner.
2. Build and maintain a high-performance organization for employees to work in and results in national, state and local respect for the skills and expertise of our employees.
3. Satisfy business, residential and other customer needs.

MAJOR INITIATIVES:

In accordance with Michigan Public Act 245 of 1999 which states that the use of fees generated under this section can only be used for: the operation of the enforcing agency, the construction board of appeals, or both and shall not be used for any other purpose. B&SED will be viewed as an Enterprise Agency. A separate revenue fund for the enforcement of this Act has been established to meet the legal requirements for Fiscal Year 2002-2003.

Buildings and Safety Engineering is currently engaged in management-level strategic planning workshops to help develop the future direction and goals of the department. The sessions focus on the evaluation of all services provided to evaluate which services most effectively contributes to the City’s goals. The planning also focuses on the most efficient use of available resources to achieve the most effective results without unnecessarily adding cost.

The department will continue to improve reliability and accuracy of billings. Increase collections and decrease the number of unpaid permits, inspections and licenses. Reorganize the department for greater administrative and financial management. To also include improving complaint tracking system, response time to customers, and to focus on accommodating more timely plan review and consolidate Detroit Water and Sewerage Department and the Department of Public Works staff for onsite plan reviews to reduce plan review time.

PLANNING FOR THE FUTURE:

Integration of the Tidemark system and departmental reorganization are the foundation for future operations. Implementation of peripheral functions of Tidemark (web-based permitting, interactive voice response for inspection scheduling and tracking, hand held devices and electronic approval routing) will enhance customer service and response time.

BUILDINGS AND SAFETY ENGINEERING (13)

ADMINISTRATION, LICENSES AND PERMITS MEASURES AND TARGETS

| Goals: Measures | 1999-00 Actual | 2000-01 Actual | 2001-02 Projection | 2002-03 Target |
|---|--------------------|--------------------|-----------------------|--------------------|
| Operate the Department self-sufficiently: | | | | |
| Number of inspection fees billed ¹ | 14,789 | 24,180 | 25,000 | 25,000 |
| Inspection fees rendered | 2,086,627 | 2,450,000 | 3,000,000 | 3,000,000 |
| Percentage of fees collected | 70% | 40% | 50% | 50% |
| Percent of mail-in payments processed daily: less than 2 months old | 60% | 80% | 100% | 100% |
| Build and maintain a high performance organization: | | | | |
| Training hours per employee | 12 | 12 | 12 | 20 |
| Frequency of employee awards | Monthly | Monthly | Monthly | Monthly |
| Number of employees recognized | N/A | 320 | 320 | 320 |
| Number of employee participation teams | 8 | 7 | 6 | 6 |
| Number of customer groups which meet regularly with Department | 4 | 4 | 4 | 4 |
| Satisfy business, residential and other customer needs: | | | | |
| Total Permits issued | 32,234 | 29,900 | 34,000 | 34,000 |
| Business licenses | 2,127 | 1,936 | 2,000 | 2,000 |
| Occupational licenses | 7,420 | 6,900 | 7,000 | 7,000 |
| Number of weeks for decision from hearing date | 6 | 6 | 6 | 6 |
| Zoning reviews | 185 | 180 | 200 | 200 |
| Petitions processed | 39 | 42 | 40 | 40 |
| Major construction plans reviewed and tagged in | 782 | 595 | 750 | 775 |
| Average # of calendar days per review | 34 | 29 | 30 | 30 |
| Other construction plans reviewed/building permits issued on demand | 6,132 | 6,430 | 6,900 | 7,100 |
| Total building permits issued | 6,914 | 7,025 | 7,650 | 7,875 |
| Demolition permits issued | 2,649 | 3,183 | 3,000 | 2,500 |
| % of permits issued within 4 weeks | 91% | 94% | 92% | 95% |
| Activity Costs | \$3,395,403 | \$6,398,806 | \$5,816,585 | \$6,637,187 |

¹those accounts billed that are not normally pre-paid.

CITY OF DETROIT
Buildings and Safety Engineering Department
Financial Detail by Appropriation and Organization

| Administration | 2001-02 Redbook | | 2002-03 Dept Final Request | | 2002-03 Mayor's Budget Rec | |
|-------------------------------------|----------------------------|--------------------|---|--------------------|---|--------------------|
| | FTE | AMOUNT | FTE | AMOUNT | FTE | AMOUNT |
| Administration and Licenses | | | | | | |
| <i>APPROPRIATION</i> | | | | | | |
| <i>ORGANIZATION</i> | | | | | | |
| 00229 - Administration and Licenses | | | | | | |
| 130010 - Administration | 20 | \$3,852,670 | 0 | \$0 | 0 | \$0 |
| 130012 - Licenses and Permits | 13 | \$347,054 | 0 | \$0 | 0 | \$0 |
| 130014 - Plan Review | 23 | \$1,328,763 | 0 | \$0 | 0 | \$0 |
| 130016 - Accounts Receivable | 13 | \$288,098 | 0 | \$0 | 0 | \$0 |
| APPROPRIATION TOTAL | 69 | \$5,816,585 | 0 | \$0 | 0 | \$0 |
| 10814 - Administration and Licenses | | | | | | |
| 130310 - Administration | 0 | \$0 | 20 | \$4,082,742 | 16 | \$4,492,729 |
| 130312 - Licenses and Permits | 0 | \$0 | 13 | \$795,689 | 13 | \$624,190 |
| 130314 - Plan Review | 0 | \$0 | 23 | \$1,513,561 | 15 | \$1,081,909 |
| 130316 - Accounts Receivable | 0 | \$0 | 13 | \$739,129 | 13 | \$438,359 |
| APPROPRIATION TOTAL | 0 | \$0 | 69 | \$7,131,121 | 57 | \$6,637,187 |
| ACTIVITY TOTAL | 69 | \$5,816,585 | 69 | \$7,131,121 | 57 | \$6,637,187 |

CITY OF DETROIT
Budget Development for FY 2002 - 2003
Appropriations - Summary Objects

| | 2001-02 Redbook | 2002-03 Dept Final Request | 2002-03 Mayor's Budget Rec |
|---|----------------------------|---|---|
| AC0513 - Administration & Licenses | | | |
| <i>A13000 - Buildings and Safety Engineering Depa</i> | | | |
| SALWAGESL - Salary & Wages | 2,181,828 | 2,879,474 | 2,333,747 |
| EMPBENESL - Employee Benefi | 1,119,984 | 1,555,874 | 1,203,020 |
| PROFSVCSL - Professional/Con | 1,160,000 | 1,341,000 | 20,000 |
| OPERSUPSL - Operating Suppli | 110,637 | 110,636 | 79,280 |
| OPERSVCSL - Operating Servic | 1,298,870 | 1,298,870 | 3,109,988 |
| OTHEXPSSL - Other Expenses | (54,733) | (54,733) | (108,848) |
| <i>A13000 - Buildings and Safety Engine</i> | 5,816,585 | 7,131,121 | 6,637,187 |
| AC0513 - Administration & Licenses | 5,816,585 | 7,131,121 | 6,637,187 |
| Grand Total | 5,816,585 | 7,131,121 | 6,637,187 |

BUILDINGS AND SAFETY ENGINEERING (13)

INSPECTION SERVICES ACTIVITY INFORMATION

ACTIVITY DESCRIPTION: INSPECTION SERVICES

Inspection Services are primarily responsible for protection of the public health, safety and welfare in new and existing buildings. Several Divisions associated with code enforcement are in this Activity.

The **Mechanical Division** includes three inspection sections (elevators, boiler, and mechanical) responsible for the regulation of the design, installation, and maintenance of equipment; the Examinations Section responsible for all testing of business and occupational licenses relating to the operation of the above equipment; and the Court Enforcement Section responsible to ensure compliance of mechanical violations and abatement of consumer fraud through owner identification procedures and issuance of tickets, and instrumental in the arraignment and the sentencing of violators. The **Electrical Division** performs electrical inspection and contractor examination, and licensing. The **Plumbing Division** performs plumbing inspection, contractor examination, and licensing and cross-connection control inspections for protection of potable water distribution systems.

The **Housing Division** performs periodic inspections of hotels, motels, multi-family and other rental properties, and pre-sale inspections of residential buildings. The **Buildings Division** ensures that construction methods agree with approved plans, which are in concert with building codes and standards, and performs periodic and complaint inspections of existing buildings. In addition, the Buildings Division is charged with management of the dangerous buildings process.

The **Zoning Unit** will be responsible for processing all special land use requests (permitted with approval use, regulated uses, and controlled uses) verifying all required neighborhood survey petitions, reviewing all proposals to erect cellular telephone towers and working with staff of CPC & P&DD on land use issues and amendments and updates to the text of Detroit Zoning Ordinance.

GOALS AND OBJECTIVES:

1. Ensure the safe design and construction of buildings and installation of components by enforcing current nationally recognized codes as established by ordinance.
2. Maintain the stability and safety of neighborhoods by enforcing the property maintenance code and other related ordinances.
3. Ensure peace and safety of the public by enforcing zoning codes, conditions and other relevant regulations.
 - Increase special land use grant enforcement through annual audits of grant conditions.

BUILDINGS AND SAFETY ENGINEERING (13)

MAJOR INITIATIVES:

During the previous fiscal year, the **Plumbing Division** analyzed the need for annual cross-connection control inspections to identify facilities with highest priority such as: hospitals, funeral homes, etc. In 2002/03, B&SED will continue to analyze and identify those facilities with regard to the cross connection program. Increase recruiting efforts to identify staff for the **Electrical Division** in order to respond to increased inspection demand. Due to the “Single State Construction Code Act” the City now enforces the 1999 Michigan Electrical Code, and license examination procedures are being reduced in accordance with the new code. All divisions are being trained on the impact of the “Single State Construction Code Act” and the International Construction Codes, which the State required the City to adopt.

In the **Housing Division** recent changes to the pre-sale housing ordinance resulted in continued increases in the volume of presale inspection requests during 2001/02. A revision of the inspection guidelines for pre-sale, rental and other residential inspections continues with full implementation planned for the 2002/03 fiscal year. The pre-sale inspection process will be reused to provide a more concise, safety oriented and customer friendly inspection. The department intends to reenact the International Property Maintenance Code for rental inspections and other residential code enforcement. Neighborhood stabilization efforts will be supported primarily by two initiatives: 1) city-wide property maintenance code enforcement for all homes in the neighborhoods and 2) increased diligence and enforcement of rental properties. The Housing Division began prioritizing enforcement activities for rental properties with multiple units or landlords holding more than ten (10) properties during 2001/02. This will continue for the upcoming fiscal year. Inspection checklists and stricter enforcement procedures are being developed. B&SED is also working with the State of Michigan to take measures against sheltered vendor rent landlords who are not in compliance.

Court activity staff are being reorganized to accommodate the additional court activity anticipated from increased code enforcement. Also, procedures have been modified to provide for show cause hearings prior to filing of court cases, to reduce the strain on the limited court docket available. During 2001/02, the Housing Division was divided into districts that correspond with the Community Reinvestment Strategy and Neighborhood City Hall districts, with the intent of providing closer communications and accountability between the community and the Division.

Mechanical Inspection referrals for furnaces over fifteen (15) years old will be eliminated as the Housing Inspectors implement the use of gas detectors. In addition, B&SED will continue to work to bring the heating, refrigeration, boiler and elevator codes into correlation with state and national codes.

During 1999/2000 **Buildings Division** began accelerated enforcement of dangerous buildings. This accelerated activity will continue during 2002/03 especially for owners of barricaded structures, requiring rehabilitation plans for occupancy within six months. Demolition of structures, which are open to trespass, will continue, although deferral activity is expected to increase as property values continue to rise and more property owners sell or attempt to save their properties. This enforcement will continue into the next fiscal year with a continued focus on vacant buildings near schools. Increase the effectiveness of the annual inspection program to alleviate redundant inspections. The annual inspection process for commercial buildings is also being revised to include an emphasis on property maintenance and zoning

During 2002/2003 fiscal year, the **Zoning Unit**, will begin incorporating non-environmental aspects of the 1998 Zoning Enforcement Initiatives into its existing inspection activities. The Department of Environmental Affairs will be responsible for the environmental portion commencing fiscal year 2002-03.

Utilization of the Tidemark software is underway. Mechanical, Electrical and Plumbing permits annual and special inspections have been automated as well as inspection scheduling and tracking, presale and rental housing inspections and plan review. Other agencies, such as Consumer Affairs and City Engineering have implemented Tidemark applications to integrate with B&SED operations. Once the core processes (permitting and inspections) are operational, internet permit requests and interactive voice response can be added and employed for inspection services.

BUILDINGS AND SAFETY ENGINEERING (13)

PLANNING FOR THE FUTURE:

Increased building code enforcement is designed to insure public safety and neighborhood stabilization. Completing automation and integration of permit and inspection services will enhance staff productivity. This effort will result in providing timely inspection services along with following up on expired permits and non-compiled violation notices for our customers. Increased building code enforcement is designed to insure public safety and neighborhood stabilization.

BUILDINGS AND SAFETY ENGINEERING (13)

INSPECTION SERVICES- MECHANICAL DIVISION MEASURES AND TARGETS

| Goals: Measures | 1999-00 Actual | 2000-01 Actual | 2001-02 Projection | 2002-03 Target |
|--|--------------------|--------------------|-----------------------|--------------------|
| Enforce codes within the framework of current nationally recognized codes: | | | | |
| Number of mechanical permits issued | 9,280 | 7,901 | 8,000 | 8,000 |
| Boilers safety inspections | 2,184 | 2,033 | 2,185 | 2,100 |
| Elevators safety inspections | 3,546 | 1,723 | 2,150 | 2,100 |
| Heating equipment safety inspections | 7,370 | 6,244 | 7,100 | 7,000 |
| Refrigeration equipment safety inspections | 4,521 | 3,769 | 4,500 | 4,000 |
| Mechanical Division Cost | \$3,390,282 | \$3,730,017 | \$4,228,697 | \$4,746,229 |

INSPECTION SERVICES - ELECTRICAL DIVISION MEASURES AND TARGETS

| Goals: Measures | 1999-00 Actual | 2000-01 Actual | 2001-02 Projection | 2002-03 Target |
|--|--------------------|--------------------|-----------------------|--------------------|
| Enforce codes within the framework of current nationally recognized codes: | | | | |
| Number of Electrical inspections | 16,455 | 16,000 | 16,000 | 16,000 |
| Number of Electrical permits issued | 7,411 | 7,011 | 7,300 | 7,300 |
| % of electrical inspections billed | 100% | 100% | 100% | 100% |
| % of electrical inspections paid | 90% | 90% | 95% | 95% |
| Average days for inspection response | 8 | 8 | 18 | 8 |
| Electrical Division Cost | \$1,777,985 | \$1,808,745 | \$2,146,955 | \$2,445,230 |

INSPECTION SERVICES - PLUMBING DIVISION MEASURES AND TARGETS

| Goals: Measures | 1999-00 Actual | 2000-01 Actual | 2001-02 Projection | 2002-03 Target |
|--|--------------------|--------------------|-----------------------|--------------------|
| Enforce codes within the framework of current nationally recognized codes: | | | | |
| Plumbing inspections – cross connections | 2,432 | 2,500 | 2,000 | 2,000 |
| Plumbing permits issued | 5,189 | 5,000 | 5,500 | 5,500 |
| % Plumbing inspections billed | 60% | 90% | 90% | 100% |
| % Plumbing inspections paid | 87% | 77% | 80% | 100% |
| Average days to issue test reports for backflow preventers | 5 | 3 | 3 | 3 |
| Plumbing Division Cost | \$1,981,565 | \$1,611,847 | \$1,261,211 | \$1,585,160 |

BUILDINGS AND SAFETY ENGINEERING (13)

INSPECTION SERVICES - HOUSING DIVISION MEASURES AND TARGETS

| Goals: Measures | 1999-00 Actual | 2000-01 Actual | 2001-02 Projection | 2002-03 Target |
|---|--------------------|--------------------|-----------------------|--------------------|
| Maintain the stability and safety of neighborhoods by enforcing property-related codes: | | | | |
| Number of pre-sale housing inspections paid | 9,115 | 9,152 | 9,500 | 9,500 |
| Number of rental registrations paid | 5,114 | 3,927 | 5,000 | 5,000 |
| Court cases filed | 4,500 | 4,800 | 4,500 | 4,500 |
| Housing Division Cost | \$3,923,822 | \$4,661,100 | \$5,180,991 | \$4,253,907 |

INSPECTION SERVICES - BUILDINGS DIVISION MEASURES AND TARGETS

| Goals: Measures | 1999-00 Actual | 2000-01 Actual | 2001-02 Projection | 2002-03 Target |
|---|---------------------|---------------------|-----------------------|---------------------|
| Enforce codes within the framework of current nationally recognized codes: | | | | |
| % of violation citations issued | 21.5% | 20% | 20% | 20% |
| Citations being litigated | 325 | 400 | 500 | 500 |
| % Annual building inspections billed | 51% | 60% | 100% | 100% |
| % Annual building inspection paid | 53% | 56% | 80% | 80% |
| Building inspections | 18,400 | 20,000 | 35,000 | 35,000 |
| Maintain the safety and stability of neighborhoods by enforcing property-related codes: | | | | |
| Number of dangerous buildings inspected/processed for demolition | 3,114 | 6,596 | 4,000 | 3,400 |
| Number of barricaded buildings | 5,593 | 4,670 | 4,500 | 4,500 |
| New dangerous building complaints per month | 427 | 422 | 400 | 400 |
| Building Division Cost | \$3,782,917 | \$4,601,783 | \$5,174,385 | \$5,613,197 |
| Activity Cost | \$14,856,571 | \$16,413,492 | \$18,765,797 | \$18,829,069 |

CITY OF DETROIT
Buildings and Safety Engineering Department
Financial Detail by Appropriation and Organization

| Mechanical Inspections | 2001-02 Redbook | | 2002-03 Dept Final Request | | 2002-03 Mayor's Budget Rec | |
|---------------------------------------|----------------------------|---------------------|---|---------------------|---|---------------------|
| | FTE | AMOUNT | FTE | AMOUNT | FTE | AMOUNT |
| <i>APPROPRIATION ORGANIZATION</i> | | | | | | |
| 00231 - Inspections | | | | | | |
| 130040 - Mechanical | 64 | \$4,228,697 | 0 | \$0 | 0 | \$0 |
| 130041 - Electrical | 37 | \$2,146,955 | 0 | \$0 | 0 | \$0 |
| 130043 - Plumbing | 24 | \$1,261,211 | 0 | \$0 | 0 | \$0 |
| 130045 - Housing/Inspections | 89 | \$5,180,991 | 0 | \$0 | 0 | \$0 |
| 130046 - Buildings | 87 | \$5,174,385 | 0 | \$0 | 0 | \$0 |
| APPROPRIATION TOTAL | 301 | \$17,992,239 | 0 | \$0 | 0 | \$0 |
| 05095 - Zoning Enforcement Initiative | | | | | | |
| 130060 - Zoning | 12 | \$773,718 | 0 | \$0 | 0 | \$0 |
| APPROPRIATION TOTAL | 12 | \$773,718 | 0 | \$0 | 0 | \$0 |
| 10815 - Inspections | | | | | | |
| 130340 - Mechanical | 0 | \$0 | 64 | \$3,899,143 | 62 | \$4,746,229 |
| 130341 - Electrical | 0 | \$0 | 37 | \$2,760,993 | 31 | \$2,445,230 |
| 130343 - Plumbing | 0 | \$0 | 24 | \$1,700,664 | 20 | \$1,585,160 |
| 130345 - Housing/Inspections | 0 | \$0 | 89 | \$5,055,893 | 64 | \$4,253,907 |
| 130346 - Buildings | 0 | \$0 | 87 | \$6,254,681 | 83 | \$5,613,197 |
| 130347 - Zoning | 0 | \$0 | 0 | \$0 | 3 | \$185,346 |
| APPROPRIATION TOTAL | 0 | \$0 | 301 | \$19,671,374 | 263 | \$18,829,069 |
| 10816 - Zoning Enforcement Initiative | | | | | | |
| 130360 - Zoning | 0 | \$0 | 12 | \$939,860 | 0 | \$0 |
| APPROPRIATION TOTAL | 0 | \$0 | 12 | \$939,860 | 0 | \$0 |
| ACTIVITY TOTAL | 313 | \$18,765,957 | 313 | \$20,611,234 | 263 | \$18,829,069 |

CITY OF DETROIT
Budget Development for FY 2002 - 2003
Appropriations - Summary Objects

| | 2001-02 Redbook | 2002-03 Dept Final Request | 2002-03 Mayor's Budget Rec |
|---|----------------------------|---|---|
| AC1013 - Inspection Services | | | |
| <i>A13000 - Buildings and Safety Engineering Depa</i> | | | |
| SALWAGESL - Salary & Wages | 12,155,297 | 13,130,501 | 12,297,097 |
| EMPBENESL - Employee Benefi | 6,155,660 | 7,025,733 | 6,123,443 |
| PROFSVCSL - Professional/Con | 12,000 | 12,000 | 0 |
| OPERSUPSL - Operating Suppli | 0 | 0 | 4,500 |
| OPERSVCSL - Operating Servic | 379,000 | 379,000 | 397,500 |
| OTHEXPSSL - Other Expenses | 64,000 | 64,000 | 6,529 |
| <i>A13000 - Buildings and Safety Engine</i> | <i>18,765,957</i> | <i>20,611,234</i> | <i>18,829,069</i> |
| AC1013 - Inspection Services | 18,765,957 | 20,611,234 | 18,829,069 |
| Grand Total | 18,765,957 | 20,611,234 | 18,829,069 |

BUILDINGS AND SAFETY ENGINEERING (13)

NUISANCE ABATEMENT/REPAIR TO OWN PROGRAM ACTIVITY INFORMATION

ACTIVITY DESCRIPTION: NUISANCE ABATEMENT/REPAIR TO OWN

This activity will comprise of staff who will be responsible for administering both the Nuisance Abatement/Repair to Own Program.

GOAL AND OBJECTIVES:

Maintain the stability and safety of neighborhoods by enforcing the Nuisance Abatement and Repair to Own ordinances.

- Process Nuisance Abatement applications within the time parameters of the ordinance.
- Assure applicants comply with code requirements .
- Monitor Nuisance Abatement contracts for compliance in a timely manner, thereby reducing terminations.

MAJOR INITIATIVES:

During the 2002-03 fiscal year, the Department will continue to ensure that all open contracts remain in compliance of the ordinance, as properties move toward successful completion or termination.

The Department will also pursue a moratorium on processing contracts and work in conjunction with the Planning and Development Department along with other City Agencies to explore potential alternative programs to rehabilitate city-owned houses.

PLANNING FOR THE FUTURE:

Improve internal processes

BUILDINGS AND SAFETY ENGINEERING (13)

NUISANCE ABATEMENT/REPAIR TO OWN PROGRAM MEASURES AND TARGETS

| Goals: | 1999-00 | 2000-01 | 2001-02 | 2002-03 |
|---|------------------|------------------|------------------|------------------|
| Measures | Actual | Actual | Projection | Target |
| Maintain the stability and safety of neighborhoods by enforcing the Nuisance Abatement Ordinance: | 460 | 350 | 250 | 0 |
| Applications received | 1,700 | 2,000 | 2,000 | 0 |
| Locations inspected - current year | 8,200 | 7,200 | 4,000 | 500 |
| Contracts signed-current year | 21 | 6 | 5 | 0 |
| Contracts competed-current year | 53 | 47 | 100 | 100 |
| Contracts completed-program to date | 264 | 311 | 411 | 511 |
| Deeds conveyed-current year | 64 | 52 | 100 | 100 |
| Deeds conveyed - program to date | 239 | 291 | 391 | 500 |
| Program costs to date | 5,216,000 | 5,824,388 | 6,450,000 | 7,000,000 |
| Cost per deed (w/o rehabilitation grant funding) | 20,000 | 20,000 | 16,500 | 14,000 |
| Activity Costs | \$365,468 | \$382,528 | \$600,000 | \$600,000 |

CITY OF DETROIT
Buildings and Safety Engineering Department
Financial Detail by Appropriation and Organization

| Housing - BG | 2001-02 Redbook | | 2002-03 Dept Final Request | | 2002-03 Mayor's Budget Rec | |
|-------------------------------|----------------------------|------------------|---|------------------|---|------------------|
| | FTE | AMOUNT | FTE | AMOUNT | FTE | AMOUNT |
| Nuisance Abatement BG | | | | | | |
| <i>APPROPRIATION</i> | | | | | | |
| <i>ORGANIZATION</i> | | | | | | |
| 04356 - Nuisance Abatement BG | | | | | | |
| 130070 - Housing - BG | 8 | \$600,000 | 8 | \$600,000 | 6 | \$600,000 |
| APPROPRIATION TOTAL | 8 | \$600,000 | 8 | \$600,000 | 6 | \$600,000 |
| ACTIVITY TOTAL | 8 | \$600,000 | 8 | \$600,000 | 6 | \$600,000 |

CITY OF DETROIT
Budget Development for FY 2002 - 2003
Appropriations - Summary Objects

| | 2001-02 Redbook | 2002-03 Dept Final Request | 2002-03 Mayor's Budget Rec |
|---|----------------------------|---|---|
| AC1513 - Nuisance Abatement | | | |
| <i>A13000 - Buildings and Safety Engineering Depa</i> | | | |
| SALWAGESL - Salary & Wages | 247,705 | 260,604 | 293,046 |
| EMPBENESL - Employee Benefi | 132,781 | 143,199 | 149,303 |
| OPERSVCSL - Operating Servic | 92,281 | 68,964 | 33,532 |
| OTHEXPSSL - Other Expenses | 127,233 | 127,233 | 124,119 |
| <i>A13000 - Buildings and Safety Engine</i> | <i>600,000</i> | <i>600,000</i> | <i>600,000</i> |
| AC1513 - Nuisance Abatement | 600,000 | 600,000 | 600,000 |
| Grand Total | 600,000 | 600,000 | 600,000 |

BUILDINGS AND SAFETY ENGINEERING (13)

DEMOLITION PROGRAM ACTIVITY INFORMATION

ACTIVITY DESCRIPTION: DEMOLITION PROGRAM

This activity has been transferred from the Department of Public Works. Staff includes crews who demolish relatively small structures, and staff persons who let and monitor contracts to knock down larger, more complex buildings. Approximately 90% of demolitions are handled by contract.

GOAL AND OBJECTIVE

Reduce the number of vacant and dangerous structures with the City of Detroit.

MAJOR INITIATIVES:

Moving the Demolition responsibility to BS&E will provide one department responsibility for the entire process. This will bring about a streamlined approach to identifying dangerous buildings, tracking status and progress and interaction with other departments. This reduces duplicate databases, efforts and management of a single process. This will improve service to internal departments, citizens and contractors hired to demolish buildings for us. Through a single-responsible department we will improve timeliness of data sharing, agreement on data, improved coordination of the demolition effort, improved management, and improved ability for continuous improvements.

PLANNING FOR THE FUTURE:

Improve internal processes.

BUILDINGS AND SAFETY ENGINEERING (13)

DEMOLITION PROGRAM MEASURES AND TARGETS

| Goals: Measures | 1999-00 Actual | 2000-01 Actual | 2001-02 Projection | 2002-03 Target |
|---|-------------------|-------------------|-----------------------|-------------------|
| Reduce number of vacant and dangerous structures within the City: | | | | |
| Number of residential structures removed timely ¹ | 423 | 389 | 270 | 270 |
| Number of commercial structures removed timely ² | 182 | 117 | 60 | 60 |
| Buildings Demolished | 2,317 | 2,217 | 2,500 | 2,500 |
| Activity Costs | \$21,071,400 | \$1,950,000 | \$13,234,913 | \$13,234,913 |

¹ “Timely” refers to within 90 days of receipt of demolition order.

² “Timely” refers to within 120 days of receipt of demolition order.

CITY OF DETROIT
Buildings and Safety Engineering Department
Financial Detail by Appropriation and Organization

| Demolition - Administration - B&SE | 2001-02 Redbook | | 2002-03 Dept Final Request | | 2002-03 Mayor's Budget Rec | |
|---|----------------------------|---------------|---|---------------|---|---------------------|
| | FTE | AMOUNT | FTE | AMOUNT | FTE | AMOUNT |
| Demolition - B&SE | | | | | | |
| <i>APPROPRIATION</i> | | | | | | |
| <i>ORGANIZATION</i> | | | | | | |
| 10829 - Demolition - B&SE | | | | | | |
| 130071 - Demolition - Administration - B&SE | 0 | \$0 | 0 | \$0 | 34 | \$13,234,913 |
| APPROPRIATION TOTAL | 0 | \$0 | 0 | \$0 | 34 | \$13,234,913 |
| ACTIVITY TOTAL | 0 | \$0 | 0 | \$0 | 34 | \$13,234,913 |

CITY OF DETROIT
Budget Development for FY 2002 - 2003
Appropriations - Summary Objects

| | 2001-02 | 2002-03 | 2002-03 |
|---|----------------|-------------------|-------------------|
| | Redbook | Dept Final | Mayor's |
| | | Request | Budget Rec |
| AC2013 - Demolition Administration | | | |
| <i>A13000 - Buildings and Safety Engineering Depa</i> | | | |
| SALWAGESL - Salary & Wages | 0 | 0 | 1,286,962 |
| EMPBENESL - Employee Benefi | 0 | 0 | 649,646 |
| PROFSVCSL - Professional/Con | 0 | 0 | 11,033,428 |
| OPERSUPSL - Operating Suppli | 0 | 0 | 263,877 |
| OPERSVCSL - Operating Servic | 0 | 0 | 1,000 |
| <i>A13000 - Buildings and Safety Engine</i> | <i>0</i> | <i>0</i> | <i>13,234,913</i> |
| AC2013 - Demolition Administration | 0 | 0 | 13,234,913 |
| Grand Total | 0 | 0 | 13,234,913 |

CITY OF DETROIT
Budget Development for FY 2002 - 2003
Appropriation Summary - Revenues

| | 2000-01 Actuals | 2001-02 Redbook | 2002-03 Dept Final Request | 2002-03 Mayor's Budget Rec | Variance |
|---|--------------------|--------------------|----------------------------------|----------------------------------|---------------------|
| A13000 - Buildings and Safety Engineering De | | | | | |
| <i>00006 - Administration and Operations</i> | | | | | |
| 411100 - Business Licenses | 105,209 | 200,000 | 0 | 0 | (200,000) |
| 413100 - Safety Inspection Char | 5,909,680 | 8,200,000 | 0 | 0 | (8,200,000) |
| 413110 - Construction Inspector | 83,401 | 150,000 | 0 | 0 | (150,000) |
| 414100 - Trailer Coach Licenses | 10,288 | 0 | 0 | 0 | 0 |
| 414110 - Other Profess-Occup L | 459,127 | 320,000 | 0 | 0 | (320,000) |
| 414125 - Other Licenses,Permits | 11,076,282 | 11,000,000 | 0 | 0 | (11,000,000) |
| 447170 - Other Bd, Maint-Institut | 65 | 0 | 0 | 0 | 0 |
| 447340 - Art Bht Resale Rogell | 50 | 0 | 0 | 0 | 0 |
| 447370 - Sale-Mfrd & Reproduce | 12,357 | 10,000 | 0 | 0 | (10,000) |
| 448115 - Other Fees | 112,364 | 70,000 | 0 | 0 | (70,000) |
| 449125 - Personal Services | 591,339 | 1,500,000 | 0 | 0 | (1,500,000) |
| 455100 - Ordinance Fines-Traffic | 600 | 0 | 0 | 0 | 0 |
| 472205 - Insurance | 19,500 | 0 | 0 | 0 | 0 |
| 474100 - Miscellaneous Receipts | 12,884 | 0 | 0 | 0 | 0 |
| <i>00006 - Administration and Operations:</i> | <i>18,393,146</i> | <i>21,450,000</i> | <i>0</i> | <i>0</i> | <i>(21,450,000)</i> |
| <i>10817 - Administration and Operations</i> | | | | | |
| 411100 - Business Licenses | 0 | 0 | 200,000 | 200,000 | 200,000 |
| 413100 - Safety Inspection Char | 0 | 0 | 8,200,000 | 8,200,000 | 8,200,000 |
| 413110 - Construction Inspector | 0 | 0 | 150,000 | 150,000 | 150,000 |
| 414110 - Other Profess-Occup L | 0 | 0 | 320,000 | 320,000 | 320,000 |
| 414125 - Other Licenses,Permits | 0 | 0 | 11,000,000 | 11,000,000 | 11,000,000 |
| 447370 - Sale-Mfrd & Reproduce | 0 | 0 | 10,000 | 10,000 | 10,000 |
| 448115 - Other Fees | 0 | 0 | 70,000 | 70,000 | 70,000 |
| 449125 - Personal Services | 0 | 0 | 1,500,000 | 1,500,000 | 1,500,000 |
| 455180 - Other Fines | 0 | 0 | 0 | 100,000 | 100,000 |
| 540105 - General Fund Contribu | 0 | 0 | 0 | 3,916,256 | 3,916,256 |
| <i>10817 - Administration and Operations:</i> | <i>0</i> | <i>0</i> | <i>21,450,000</i> | <i>25,466,256</i> | <i>25,466,256</i> |
| <i>00231 - Inspections</i> | | | | | |
| 413100 - Safety Inspection Char | 277,729 | 0 | 0 | 0 | 0 |
| <i>00231 - Inspections</i> | <i>277,729</i> | <i>0</i> | <i>0</i> | <i>0</i> | <i>0</i> |
| <i>05095 - Zoning Enforcement Initiative</i> | | | | | |
| 455180 - Other Fines | 0 | 100,000 | 0 | 0 | (100,000) |
| <i>05095 - Zoning Enforcement Initiative</i> | <i>0</i> | <i>100,000</i> | <i>0</i> | <i>0</i> | <i>(100,000)</i> |
| <i>10816 - Zoning Enforcement Initiative</i> | | | | | |
| 455180 - Other Fines | 0 | 0 | 100,000 | 0 | 0 |
| <i>10816 - Zoning Enforcement Initiative</i> | <i>0</i> | <i>0</i> | <i>100,000</i> | <i>0</i> | <i>0</i> |

CITY OF DETROIT
Budget Development for FY 2002 - 2003
Appropriation Summary - Revenues

| | 2000-01 Actuals | 2001-02 Redbook | 2002-03 Dept Final Request | 2002-03 Mayor's Budget Rec | Variance |
|---|--------------------|--------------------|----------------------------------|----------------------------------|-------------------|
| A13000 - Buildings and Safety Engineering De | | | | | |
| <i>04356 - Nuisance Abatement BG</i> | | | | | |
| 432200 - Gts-Comm Dev Block C | 644,013 | 600,000 | 600,000 | 600,000 | 0 |
| <i>04356 - Nuisance Abatement BG</i> | <i>644,013</i> | <i>600,000</i> | <i>600,000</i> | <i>600,000</i> | <i>0</i> |
| <i>10829 - Demolition - B&SE</i> | | | | | |
| 432200 - Gts-Comm Dev Block C | 0 | 0 | 0 | 13,234,913 | 13,234,913 |
| <i>10829 - Demolition - B&SE</i> | <i>0</i> | <i>0</i> | <i>0</i> | <i>13,234,913</i> | <i>13,234,913</i> |
| A13000 - Buildings and Safety Engineering | 19,314,888 | 22,150,000 | 22,150,000 | 39,301,169 | 17,151,169 |
| Grand Total | 19,314,888 | 22,150,000 | 22,150,000 | 39,301,169 | 17,151,169 |

CITY OF DETROIT
MAYOR'S 2002/2003 RECOMMENDED BUDGET

Buildings and Safety Engineering Department

| Appropriation | REDBOOK FY | DEPT REQUEST | MAYORS FY |
|--|---------------|------------------|---------------|
| Organization | 2001 2002 FTE | FY 2002 2003 FTE | 2002 2003 FTE |
| Classification | | | |
| 00229 - Administration and Licenses | | | |
| 130010 - Administration | | | |
| Director - Bldg & Safety Eng | 1 | 0 | 0 |
| Deputy Director - B&SE | 1 | 0 | 0 |
| General Manager-Bldg & Safety | 2 | 0 | 0 |
| Admin Asst GD III | 1 | 0 | 0 |
| Admin Asst GD II - B & SE | 2 | 0 | 0 |
| Administrative Specialist I | 1 | 0 | 0 |
| Principal Clerk | 1 | 0 | 0 |
| Senior Clerk | 1 | 0 | 0 |
| Senior Typist | 2 | 0 | 0 |
| Sr Governmental Analyst | 1 | 0 | 0 |
| Dept Info Technology Mgr | 1 | 0 | 0 |
| System Programming Coordinator | 1 | 0 | 0 |
| Supervising Bldg Inspector | 2 | 0 | 0 |
| Executive Secretary III | 1 | 0 | 0 |
| Executive Secretary II | 1 | 0 | 0 |
| Clerk | 1 | 0 | 0 |
| Total Administration | 20 | 0 | 0 |
| 130012 - Licenses and Permits | | | |
| Admin Sprv - License & Permit | 1 | 0 | 0 |
| Principal Clerk | 1 | 0 | 0 |
| Senior Clerk | 2 | 0 | 0 |
| Senior Typist | 6 | 0 | 0 |
| Senior Teller | 3 | 0 | 0 |
| Total Licenses and Permits | 13 | 0 | 0 |
| 130014 - Plan Review | | | |
| Head Engineer - B &SE | 1 | 0 | 0 |
| Structural Engineer | 1 | 0 | 0 |
| Sr Assoc Struct Eng - Design | 1 | 0 | 0 |
| Assoc Architectural Engineer | 1 | 0 | 0 |
| Mechanical Inspector | 2 | 0 | 0 |
| Plumbing Inspector | 2 | 0 | 0 |

CITY OF DETROIT
MAYOR'S 2002/2003 RECOMMENDED BUDGET

Buildings and Safety Engineering Department

| Appropriation | REDBOOK FY | DEPT REQUEST | MAYORS FY |
|--|---------------|------------------|---------------|
| Organization | 2001 2002 FTE | FY 2002 2003 FTE | 2002 2003 FTE |
| Classification | | | |
| 00229 - Administration and Licenses | | | |
| 130014 - Plan Review | | | |
| Elect Inspector | 2 | 0 | 0 |
| Building Inspector | 5 | 0 | 0 |
| Sr Governmental Analyst | 1 | 0 | 0 |
| Sr Information Technician | 2 | 0 | 0 |
| Assistant Civil Engineer | 1 | 0 | 0 |
| Information Technician | 2 | 0 | 0 |
| Typist | 1 | 0 | 0 |
| Messenger | 1 | 0 | 0 |
| Total Plan Review | 23 | 0 | 0 |
| 130016 - Accounts Receivable | | | |
| Senior Clerk | 4 | 0 | 0 |
| Typist | 7 | 0 | 0 |
| Clerk | 2 | 0 | 0 |
| Total Accounts Receivable | 13 | 0 | 0 |
| Total Administration and Licenses | 69 | 0 | 0 |
| 00231 - Inspections | | | |
| 130040 - Mechanical | | | |
| Asst Chief-Mechanical Inspect | 1 | 0 | 0 |
| Assoc Mech Eng - Design | 5 | 0 | 0 |
| Boiler Inspector | 6 | 0 | 0 |
| Mechanical Inspector | 28 | 0 | 0 |
| Elevator Inspector | 7 | 0 | 0 |
| Principal Clerk | 1 | 0 | 0 |
| Office Management Assistant | 1 | 0 | 0 |
| Licenses Examiner - Mechanical | 1 | 0 | 0 |
| Senior Clerk | 1 | 0 | 0 |
| Senior Typist | 2 | 0 | 0 |
| Stenographer | 1 | 0 | 0 |
| Typist | 6 | 0 | 0 |
| Clerk | 3 | 0 | 0 |

CITY OF DETROIT
MAYOR'S 2002/2003 RECOMMENDED BUDGET

Buildings and Safety Engineering Department

| Appropriation | REDBOOK FY | DEPT REQUEST | MAYORS FY |
|-------------------------------------|---------------|------------------|---------------|
| Organization | 2001 2002 FTE | FY 2002 2003 FTE | 2002 2003 FTE |
| Classification | | | |
| 00231 - Inspections | | | |
| 130040 - Mechanical | | | |
| Service Information Clerk | 1 | 0 | 0 |
| Total Mechanical | 64 | 0 | 0 |
| 130041 - Electrical | | | |
| Asst Chief-Electrical Inspect | 1 | 0 | 0 |
| Senior Typist | 2 | 0 | 0 |
| Supervising Electric Inspector | 3 | 0 | 0 |
| Elect Inspector | 22 | 0 | 0 |
| Principal Clerk | 1 | 0 | 0 |
| Senior Clerk | 2 | 0 | 0 |
| Typist | 5 | 0 | 0 |
| Clerk | 1 | 0 | 0 |
| Total Electrical | 37 | 0 | 0 |
| 130043 - Plumbing | | | |
| Asst Chief-Plumbing Inspect | 1 | 0 | 0 |
| Sprv Plumbing Inspector | 2 | 0 | 0 |
| Plumbing Inspector | 14 | 0 | 0 |
| Senior Clerk | 1 | 0 | 0 |
| Service Information Clerk | 1 | 0 | 0 |
| Typist | 4 | 0 | 0 |
| Clerk | 1 | 0 | 0 |
| Total Plumbing | 24 | 0 | 0 |
| 130045 - Housing/Inspections | | | |
| Chief Housing & Plumbing Insp | 1 | 0 | 0 |
| Asst Chief - Housing Inspect | 1 | 0 | 0 |
| Supervising Housing Inspector | 6 | 0 | 0 |
| Housing Inspector | 49 | 0 | 0 |
| Head Clerk | 1 | 0 | 0 |
| Principal Clerk | 1 | 0 | 0 |
| Senior Clerk | 4 | 0 | 0 |
| Senior Typist | 6 | 0 | 0 |

CITY OF DETROIT
MAYOR'S 2002/2003 RECOMMENDED BUDGET

Buildings and Safety Engineering Department

| Appropriation | REDBOOK FY | DEPT REQUEST | MAYORS FY |
|--------------------------------------|---------------|------------------|---------------|
| Organization | 2001 2002 FTE | FY 2002 2003 FTE | 2002 2003 FTE |
| Classification | | | |
| 00231 - Inspections | | | |
| 130045 - Housing/Inspections | | | |
| Typist | 9 | 0 | 0 |
| Clerk | 5 | 0 | 0 |
| Service Information Clerk | 5 | 0 | 0 |
| Office Management Assistant | 1 | 0 | 0 |
| Total Housing/Inspections | 89 | 0 | 0 |
| 130046 - Buildings | | | |
| Chief Building Inspections | 1 | 0 | 0 |
| Asst Chief - Bldg Inspections | 1 | 0 | 0 |
| Supervising Bldg Inspector | 3 | 0 | 0 |
| Assoc Structural Eng - Design | 4 | 0 | 0 |
| Building Inspector | 46 | 0 | 0 |
| Head Clerk | 1 | 0 | 0 |
| Principal Clerk | 1 | 0 | 0 |
| Senior Clerk | 9 | 0 | 0 |
| Senior Typist | 5 | 0 | 0 |
| Stenographer | 1 | 0 | 0 |
| Typist | 10 | 0 | 0 |
| Clerk | 2 | 0 | 0 |
| Office Management Assistant | 1 | 0 | 0 |
| Service Information Clerk | 2 | 0 | 0 |
| Total Buildings | 87 | 0 | 0 |
| Total Inspections | 301 | 0 | 0 |
| 04356 - Nuisance Abatement BG | | | |
| 130070 - Housing - BG | | | |
| Supervising Housing Inspector | 1 | 1 | 1 |
| Housing Inspector | 4 | 4 | 3 |
| Typist | 1 | 1 | 0 |
| Senior Clerk | 1 | 1 | 1 |

CITY OF DETROIT
MAYOR'S 2002/2003 RECOMMENDED BUDGET

Buildings and Safety Engineering Department

| Appropriation | REDBOOK FY | DEPT REQUEST | MAYORS FY |
|--|---------------|------------------|---------------|
| Organization | 2001 2002 FTE | FY 2002 2003 FTE | 2002 2003 FTE |
| Classification | | | |
| 04356 - Nuisance Abatement BG | | | |
| 130070 - Housing - BG | | | |
| Principal Comm Services Asst | 1 | 1 | 1 |
| Total Housing - BG | 8 | 8 | 6 |
| Total Nuisance Abatement BG | 8 | 8 | 6 |
| 05095 - Zoning Enforcement Initiative | | | |
| 130060 - Zoning | | | |
| Manager I - Bldgs & Safety Eng | 1 | 0 | 0 |
| Supervising Bldg Inspector | 1 | 0 | 0 |
| Sprv Environmental Control | 1 | 0 | 0 |
| Code and Zoning Coord-B&SE | 1 | 0 | 0 |
| Zoning Inspector | 4 | 0 | 0 |
| Junior City Planner - Research | 1 | 0 | 0 |
| Senior Clerk | 1 | 0 | 0 |
| Typist | 1 | 0 | 0 |
| Principal Clerk | 1 | 0 | 0 |
| Total Zoning | 12 | 0 | 0 |
| Total Zoning Enforcement Initiative | 12 | 0 | 0 |
| 10814 - Administration and Licenses | | | |
| 130310 - Administration | | | |
| General Manager-Bldg & Safety | 0 | 2 | 2 |
| Supervising Bldg Inspector | 0 | 2 | 0 |
| Deputy Director - B&SE | 0 | 1 | 1 |
| Dept Info Technology Mgr | 0 | 1 | 1 |
| Director - Bldg & Safety Eng | 0 | 1 | 1 |
| System Programming Coordinator | 0 | 1 | 0 |
| Sr Governmental Analyst | 0 | 1 | 1 |
| Executive Secretary III | 0 | 1 | 1 |
| Executive Secretary II | 0 | 1 | 1 |
| Senior Typist | 0 | 2 | 2 |
| Admin Asst GD II - B & SE | 0 | 2 | 2 |
| Administrative Specialist I | 0 | 1 | 0 |

CITY OF DETROIT
MAYOR'S 2002/2003 RECOMMENDED BUDGET

Buildings and Safety Engineering Department

| Appropriation | REDBOOK FY | DEPT REQUEST | MAYORS FY |
|--|---------------|------------------|---------------|
| Organization | 2001 2002 FTE | FY 2002 2003 FTE | 2002 2003 FTE |
| Classification | | | |
| 10814 - Administration and Licenses | | | |
| 130310 - Administration | | | |
| Admin Asst GD III | 0 | 1 | 1 |
| Principal Clerk | 0 | 1 | 1 |
| Senior Clerk | 0 | 1 | 1 |
| Clerk | 0 | 1 | 1 |
| Total Administration | 0 | 20 | 16 |
| 130312 - Licenses and Permits | | | |
| Admin Sprv - License & Permit | 0 | 1 | 1 |
| Principal Clerk | 0 | 1 | 0 |
| Senior Clerk | 0 | 2 | 6 |
| Senior Teller | 0 | 3 | 4 |
| Senior Typist | 0 | 6 | 2 |
| Total Licenses and Permits | 0 | 13 | 13 |
| 130314 - Plan Review | | | |
| Mechanical Inspector | 0 | 2 | 1 |
| Elect Inspector | 0 | 2 | 2 |
| Plumbing Inspector | 0 | 2 | 1 |
| Building Inspector | 0 | 5 | 3 |
| Assoc Architectural Engineer | 0 | 1 | 0 |
| Structural Engineer | 0 | 1 | 0 |
| Sr Asst Arch Eng - Design | 0 | 1 | 1 |
| Head Engineer - B &SE | 0 | 1 | 1 |
| Associate Civil Eng-Design | 0 | 1 | 1 |
| Sr Governmental Analyst | 0 | 1 | 1 |
| Typist | 0 | 1 | 0 |
| Sr Information Technician | 0 | 2 | 2 |
| Information Technician | 0 | 2 | 2 |
| Messenger | 0 | 1 | 0 |
| Total Plan Review | 0 | 23 | 15 |
| 130316 - Accounts Receivable | | | |
| Typist | 0 | 7 | 7 |

**CITY OF DETROIT
MAYOR'S 2002/2003 RECOMMENDED BUDGET**

Buildings and Safety Engineering Department

| Appropriation | REDBOOK FY | DEPT REQUEST | MAYORS FY |
|-------------------------------------|------------|--------------|-----------|
| Organization | 2001 | 2002 | FTE |
| Classification | FY 2002 | 2003 | FTE |
| | | | |
| 10814 - Administration and Licenses | | | |
| 130316 - Accounts Receivable | | | |
| Senior Clerk | 0 | 4 | 4 |
| Clerk | 0 | 2 | 2 |
| Total Accounts Receivable | 0 | 13 | 13 |
| Total Administration and Licenses | 0 | 69 | 57 |
| | | | |
| 10815 - Inspections | | | |
| 130340 - Mechanical | | | |
| Asst Chief-Mech Inspections | 0 | 1 | 0 |
| Chief Mechanical Inspector | 0 | 0 | 1 |
| Spv Elevator Inspector | 0 | 0 | 1 |
| Spv Mechanical Inspector | 0 | 0 | 3 |
| Spv Boiler Inspector | 0 | 0 | 1 |
| Assoc Mech Engr-Design | 0 | 5 | 0 |
| Boiler Inspector | 0 | 6 | 5 |
| Mechanical Inspector | 0 | 28 | 27 |
| Elevator Inspector | 0 | 7 | 7 |
| Head Clerk | 0 | 0 | 1 |
| Principal Clerk | 0 | 1 | 1 |
| Office Management Assistant | 0 | 1 | 1 |
| Licenses Examiner Mech | 0 | 1 | 1 |
| Senior Clerk | 0 | 1 | 2 |
| Senior Typist | 0 | 2 | 2 |
| Stenographer | 0 | 1 | 1 |
| Typist | 0 | 6 | 5 |
| Clerk | 0 | 3 | 3 |
| Service Information Clerk | 0 | 1 | 0 |
| Total Mechanical | 0 | 64 | 62 |
| | | | |
| 130341 - Electrical | | | |
| Asst Chief-Elect Inspections | 0 | 1 | 0 |
| Chief Electrical Inspector | 0 | 0 | 1 |
| Senior Typist | 0 | 2 | 2 |
| Supervising Electric Inspector | 0 | 3 | 2 |
| Elect Inspector | 0 | 22 | 20 |
| Principal Clerk | 0 | 1 | 1 |
| Senior Clerk | 0 | 2 | 2 |
| Typist | 0 | 5 | 2 |

**CITY OF DETROIT
MAYOR'S 2002/2003 RECOMMENDED BUDGET**

Buildings and Safety Engineering Department

| Appropriation | REDBOOK FY | DEPT REQUEST | MAYORS FY |
|-------------------------------------|---------------|------------------|---------------|
| Organization | 2001 2002 FTE | FY 2002 2003 FTE | 2002 2003 FTE |
| Classification | | | |
| 10815 - Inspections | | | |
| 130341 - Electrical | | | |
| Clerk | 0 | 1 | 1 |
| Total Electrical | 0 | 37 | 31 |
| 130343 - Plumbing | | | |
| Asst Chief-Plumb Inspection | 0 | 1 | 0 |
| Sprv Plumbing Inspector | 2 | 2 | 2 |
| Chief -Plumbing Inspector | 0 | 0 | 1 |
| Plumbing Inspector | 0 | 14 | 14 |
| Senior Clerk | 0 | 1 | 1 |
| Service Information Clerk | 0 | 1 | 0 |
| Typist | 0 | 4 | 2 |
| Clerk | 0 | 1 | 0 |
| Total Plumbing | 0 | 24 | 20 |
| 130345 - Housing/Inspections | | | |
| Chief of Housing Inspections | 0 | 0 | 1 |
| Chief Housing & Plumbing Insp | 0 | 1 | 0 |
| Asst Chief-Housing Inspections | 0 | 1 | 1 |
| Supervising Housing Inspector | 0 | 6 | 5 |
| Housing Inspector | 0 | 49 | 30 |
| Head Clerk | 0 | 1 | 1 |
| Principal Clerk | 0 | 1 | 2 |
| Senior Clerk | 0 | 4 | 7 |
| Senior Typist | 0 | 6 | 1 |
| Typist | 0 | 9 | 8 |
| Clerk | 0 | 5 | 6 |
| Service Information Clerk | 0 | 5 | 2 |
| Office Management Asst | 0 | 1 | 0 |
| Total Housing/Inspections | 0 | 89 | 64 |
| 130346 - Buildings | | | |
| Asst Chief - Bldg Inspections | 0 | 1 | 0 |
| Building Inspector | 0 | 46 | 42 |

CITY OF DETROIT
MAYOR'S 2002/2003 RECOMMENDED BUDGET

Buildings and Safety Engineering Department

| Appropriation Organization Classification | REDBOOK FY 2001 2002 FTE | DEPT REQUEST FY 2002 2003 FTE | MAYORS FY 2002 2003 FTE |
|---|-----------------------------|----------------------------------|----------------------------|
| 10815 - Inspections | | | |
| 130346 - Buildings | | | |
| Assoc Structural Eng - Design | 0 | 4 | 0 |
| Chief Building Inspections | 0 | 1 | 1 |
| Senior Information Technician | 0 | 0 | 1 |
| Office Management Assistant | 0 | 1 | 1 |
| Stenographer | 0 | 1 | 1 |
| Senior Typist | 0 | 5 | 5 |
| Typist | 0 | 10 | 12 |
| Head Clerk | 0 | 1 | 1 |
| Principal Clerk | 0 | 1 | 3 |
| Senior Clerk | 0 | 9 | 7 |
| Clerk | 0 | 2 | 2 |
| Service Information Clerk | 0 | 2 | 1 |
| Supervising Bldg Inspector | 0 | 3 | 6 |
| Total Buildings | 0 | 87 | 83 |
| 130347 - Zoning | | | |
| Code and Zoning Coord - B&SE | 0 | 0 | 1 |
| Senior Typist | 0 | 0 | 1 |
| Jr City Planner - Research | 0 | 0 | 1 |
| Total Zoning | 0 | 0 | 3 |
| Total Inspections | 0 | 301 | 263 |
| 10816 - Zoning Enforcement Initiative | | | |
| 130360 - Zoning | | | |
| Manager I - Bldgs & Safety Eng | 0 | 1 | 0 |
| Sprv Environmental Control | 0 | 1 | 0 |
| Supervising Bldg Inspector | 0 | 1 | 0 |
| Zoning Inspector | 0 | 4 | 0 |
| Code and Zoning Coord - B&SE | 0 | 1 | 0 |
| Jr City Planner - Research | 0 | 1 | 0 |
| Principal Clerk | 0 | 1 | 0 |
| Senior Clerk | 0 | 1 | 0 |
| Senior Typist | 0 | 0 | 0 |
| Typist | 0 | 1 | 0 |
| Total Zoning | 0 | 12 | 0 |
| Total Zoning Enforcement Initiative | 0 | 12 | 0 |

**CITY OF DETROIT
MAYOR'S 2002/2003 RECOMMENDED BUDGET**

Buildings and Safety Engineering Department

| Appropriation | REDBOOK FY | | DEPT REQUEST | | MAYORS FY | |
|---|-------------------|-----------------|---------------------|-----------------|------------------|-----------------|
| Organization | 2001 | 2002 FTE | FY 2002 | 2003 FTE | 2002 | 2003 FTE |
| Classification | | | | | | |
| 10829 - Demolition Administration | | | | | | |
| 130071 - Demolition Administration | | | | | | |
| General Manager-B&SE | | 0 | | 0 | | 1 |
| Admin Asst GD III | | 0 | | 0 | | 1 |
| Prin Gov't Analyst | | 0 | | 0 | | 1 |
| Head Constr Inspect Structure | | 0 | | 0 | | 1 |
| Sr Construction Inspector | | 0 | | 0 | | 5 |
| Sr Typist | | 0 | | 0 | | 2 |
| Clerk | | 0 | | 0 | | 1 |
| Typist | | 0 | | 0 | | 4 |
| Asst Sprv Street Maint and Con | | 0 | | 0 | | 1 |
| Street Maint Foreman | | 0 | | 0 | | 1 |
| Street Maint Sub-Foreman | | 0 | | 0 | | 1 |
| Construction Equip Operator | | 0 | | 0 | | 4 |
| Vehicle Operator III | | 0 | | 0 | | 2 |
| Street Maint Helper | | 0 | | 0 | | 6 |
| Vehicle Operator I | | 0 | | 0 | | 3 |
| Total Demolition Administration | | 0 | | 0 | | 34 |
| Total Demolition Administration | | 0 | | 0 | | 34 |
| | | | | | | |
| Agency Total | | 390 | | 390 | | 360 |